

# MATH DEPARTMENT

## EXPECTATIONS AND POLICIES

The Math Department is looking forward to a terrific 2018-19 school year. All students enrolled in Algebra 1, Geometry, Algebra 2, Technical Advanced Algebra, Algebra Advantage, and College Algebra are expected to follow the expectations and policies listed below to make sure this school year is a success.

### EXPECTATIONS:

- Cell phones should be kept in laptop bags during class time. Consequences will result in an office referral.
- Be in the classroom and seated when the bell rings.
  - 1<sup>st</sup> tardy – warning
  - 2<sup>nd</sup> tardy – detention with teacher
  - 3<sup>rd</sup> tardy – office referral
- Bring all necessary materials to class each day. (book, binder, paper, pencil, calculator, and computer)
- Treat the instructor and other students with RESPECT.
- Be an active member in class. You are expected to stay awake and work on your MATH assignment during class time.
- **NO FOOD OR DRINK ALLOWED IN CLASS** unless permitted by the teacher.
- Stay seated until the teacher dismisses you.

### POLICIES:

- All late Unit assignments must be turned in before the Unit Test to receive partial credit.
- It is the student's responsibility to get all missed materials (notes, homework, quiz, test) the day they return to school.
- If a student misses the day of test/quiz, the student must make arrangements to make-up the test before/after school before the next chapter test or receive a zero.
- Unexcused Absence: Students will receive no credit for any work assigned that day including missed homework assignments, tests, and quizzes.
- **CHEATING WILL NOT BE TOLERATED!!!!** All students involved will receive a zero.
- **RETAKE POLICY:** Students will be allowed to retake a Unit Test within one week of receiving the original test grade. To be eligible to retake a test, students must make corrections on the original test before/after school. The final grade will be the average between the original and retake scores.

If you have any questions/concerns please feel free to contact us at 377-7230 EXT. 215 or by email.

Sincerely,

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